

**MADAN MOHAN MALVIYA UNIVERSITY OF  
TECHNOLOGY ALUMNI ASSOCIATION**

**Memorandum, rules, regulations and  
Bye-Laws**

*(Incorporating the changes approved by  
the Board of Management agenda no.  
2018/3.10 dated 21.8.2018)*

**Madan Mohan Malaviya University of Technology**  
Gorakhpur – 273010 (U.P.) - INDIA

August 2018

# **M.M.M.U.T. ALUMNI ASSOCIATION GORAKHPUR**

## **Memorandum**

- 1 Name:** “M.M.M.U.T. Alumni Association” hereinafter referred to as Malaviya Alumni Association (M.A.A).
- 2 The Registered office:** The registered office of the Association shall be located in the campus of Madan Mohan Malaviya University of Technology , Distt. Gorakhpur Uttar Pradesh.
- 3 Jurisdiction:** The Association shall have jurisdiction all over the world wherever M.A.A. Alumni reside.
- 4 The Aims and Objectives:**
  - a) To promote and foster mutually beneficial interaction between the Alumni and the Alma Mater. To encourage the formation of local chapters to increase participation of Alumni.
  - b) To encourage the Alumni to take abiding interest in the progress and development of the Alma Mater.
  - c) To undertake activities of nation building including those of charitable nature.
  - d) To undertake all such lawful activities as are conducive to the attainment of the above objectives.
  - e) To generate corpus at the Madan Mohan Malaviya University of Technology (MMMUT) for creating better residential /educational/recreational facilities for the University Community.
  - f) To exchange professional knowledge, organize technical conferences, seminars workshops & training courses.
  - g) To provide a vibrant forum that promotes interaction and networking among alumni of the erstwhile M.M.M.E.C. and presently M.M.M.U.T.
  - h) To help alumni achieve their professional and social goals;
  - i) To help alumni in their hour of need;
  - j) To contribute to the University’s vision of being recognized among the world’s leading institutions in academics, research, outreach, and innovation;
  - k) To function on charitable basis, and to run the Association on ‘no profit no loss’ basis;
  - l) To promote best practices in different areas of science, technology, humanities and social sciences for the benefit of the society, especially weaker sections;
  - m) To create awareness about the University and its alumni in the public; and

- n) To assist deserving students from the sections of the society financially and otherwise.

**M.M.M.U.T. ALUMNI ASSOCIATION  
GORAKHPUR**

**Rules and Regulations**

**(1) Definition**

- (a) "Association" means the M.M.M. University of Technology Alumni Association.
- (b) The University mean Madan Mohan Malaviya University of Technology, Gorakhpur U.P.
- (c) The "General Body" means the General Body of the Association.
- (d) The "Executive Committee" means the Executive Committee of the Association.
- (e) Alumnus means an ex-student who has obtained a degree/diploma from the Madan Mohan Malaviya University of Technology and /or erstwhile Madan Mohan Malaviya Engineering College. Gorakhpur U.P and teaching staff as described in Para 2(b) below.
- (f) The financial year of the Association shall be reckoned from 1<sup>st</sup> April to 31<sup>st</sup> March of the following year.

**(2) Membership**

The following shall be eligible for the Life Membership of the Association

- (a) All Alumni of the Madan Mohan Malaviya University of Technology and erstwhile Madan Mohan Malaviya Engineering College, Gorakhpur ( U.P.) .
- (b) All members of teaching staff having minimum 3 yrs experience in the Madan Mohan Malaviya University of Technology.
- (c) All existing life members will continue to be the members of the Association.

**(3) Cessation of Membership**

A member of the Association shall cease to be such a member if he/she resigns from his/her membership or is of unsound mind or is convicted by a court for any offence involving moral conductor on termination of the membership by the Executive Committee for compelling reasons.

**(4) Organization of the Association**

- 4.1 Patron - The Vice Chancellor of the M.M.M. University of Technology will be the Patron of The Association.
- 4.2 General Body-There shall be a General Body of the Association consisting of all members.
- 4.3 Executive Body-There shall be an Executive Committee to manage the affairs of the Association
- 4.4 Local Chapters-There may be Local Chapters of the Association in various cities in India and abroad.

**(5) General Body**

- 5.1 The General Body of the Association shall hold an Annual General Body Meeting at least once a year and not more that 18 months shall elapse between two successive Annual General Body Meetings.
- 5.2 A notice of clear **15** days shall be given to the members before convening an Annual General Meeting.
- 5.3 The Secretary shall upon being requested in writing by the two-third members of the Executive Committee or by at least 100 members of the Association, call an Extraordinary General Meeting (EGM) for which at least 15 days notice along with agenda shall be circulated to all the members.
- 5.4 100 members present in person shall form a quorum for any meeting of the General Body. If the meeting is adjourned after 15 minutes for want of quorum, the meeting shall again take place after 30 minutes of adjournment to transact the same business and the members present shall form the quorum.
- 5.5 The duties of the General Body shall be:
  - (a) To set guidelines for the Executive Committee so as to achieve the aims and objectives of the Association.
  - (b) To consider and adopt the Annual Report and Audited Accounts of the Association.
  - (c) To approve the budget for the following year.
  - (d) To appoint Auditors.
  - (e) To appoint legal advisors, if any.
  - (f) To honor the Jubilee Alumni and the distinguished Alumni.
  - (g) To elect office bearers and members of the Executive Committee.

- (h) To transact any other business with the permission of the President in Chair.
- (i) To sanction and approve the Executive Committee's decision to appoint staff for managing the affairs on such terms and conditions as may be considered necessary.
- (j) To delegate powers to Office Bearers and other Members of the Executive Committee,
- (k) To accept resignation of a member of the Association,
- (l) To accept resignation of any of the Office Bearer or other member, whether elected, nominated or ex-officio, of Executive Committee.
- (m) To create, support and promote Local Chapters of the Alumni Association in India and abroad,
- (n) To acquire in the name of the Association by gift, purchase, exchange, lease on hire or otherwise any kind of land and building,
- (o) To build, construct and maintain buildings of the Association.
- (p) To collaborate with any association, society or institution having object similar to those of this Association or which may be useful in realizing the objectives of this Association provided, it does not infringe the interest of M.M.M. University of Technology and approval is sought for the same from University,
- (q) To participate and/or enter into contracts on behalf of the Association and to vary and rescind such contracts,
- (r) To delegate any of the powers of the Executive Committee to any officer or sub-committee or committee,
- (s) To appoint any committee or sub-committee, consisting wholly or partly of members of the Association and may delegate any of its powers to such a committees or sub-committee and prescribe its terms of reference,
- (t) To decide on criteria to identify "hour of need" for and procedure to help alumni in such "hour of need" to set up a committee of not less than seven members to take decision in this regard.
- (u) To decide the criteria for needy student of the University for any support.

5.6 All the resolutions put to vote at the General Body shall be decided by a majority vote (unless otherwise provided) on a show of hands. In case of equality of vote, the President in Chair shall have the casting vote.

5.7 Returning officer for the elections will be appointed by the Executive Committee who

will conduct the election process. The guidelines for conducting the election will be decided by the Executive Committee.

5.8 Venue- Unless otherwise decided by the Executive committee all AGBMs/EGBMs shall be held in the University.

## **(6) Executive Committee**

### **A). Office Bearers (8)**

(i) President (From UP/Delhi)	1
(ii) Vice President	2
(a) Vice President (From MMMUT)	
(b) Vice President	
(iii) Honorary Secretary (Stationed at Gorakhpur)	1
(iv) Joint Secretary	3
(a) Industry	
(b) Student Relation (from the University / Stationed at Gorakhpur)	
(c) Alumni Relation	
(v) Treasurer (From MMMUT)	1

### **B. Ex-Officio Members (4)**

(vi) Dean Alumni Affairs or any other Dean designated by Vice Chancellor to look after alumni affairs of the University	1
(vii) Immediate past President	1
(viii) Immediate past Secretary	1
(ix) Gorakhpur Chapter Chair	1

### **C. Members (10)**

- a) IV the year Student Members (1 Girl & 1 boy)
- b) 4 Chapter Chairs (3 from India and one from overseas)
- c) 4 Advisors (having alumni member for 15 or more years and nominated by VC, MMTU. Proper representation from different geographical regions and organizations should be considered)

**D. Co-opted members:** ExCom can co-opt up to 5 members based need. These members will not have voting rights.

6.2 Election of the Executive Committee:

- (a) At least **25%** office bearers of the Executive Committee shall be elected/ nominated from amongst the Previous Executive Members.
- (b) Student Members (4<sup>th</sup> year) are nominated by Chairman, Council of Student Activities of

- MMMUT and Advisors are nominated by Patron of MAA.
- (c) All the members other than co-opted members will have equal voting right.
  - (d) Terms of office bearers shall be for TWO years and members will be for one year.
- 6.3 The Executive Committee will meet at least every **six month**, but the Secretary with the permission of President, can call an emergent meeting at any time. WebeX or Skype facilities can be used for those members unable to attend physically.
- 6.4 A notice of 15 days shall ordinarily be given to members for convening an emergent meeting.
- 6.5 The quorum for the Executive Committee meeting shall be **Eight** of its' officials. In case, there is no quorum, it shall be adjourned and reconvened after 15 minutes, the number of members present will form the quorum.
- 6.6 The Executive Committee shall have all the powers with regard to management and promotion of objectives of the Association according to directives, if any, of the General Body.
- 6.7 The Executive Committee shall frame Bye-laws in accordance with Rules and Regulations, which shall be ratified by the General Body later on.
- 6.8 The Executive Committee shall manage the affairs of the Association by simple majority vote in the Committee Meeting provided that in case of tie, the President shall have the casting vote.
- (7) Local Chapters**
- (a) The relationship of the parent Association with the Local Chapters will be governed by bye-laws of the Association.
  - (b) The Executive committee, M.A.A. may recognize a Local Chapter of the Association in any city provided it has 20 members enrolled.
  - (c) **The Local Chapters shall not be normally, under the financial control of the Parent Association at Gorakhpur. However, if any Local Chapter organizes an activity using the name and patronage of the parent body, they will transfer Rs.5000.00 savings from the activity to corpus fund of the parent body of M.A.A. at M.M.M.U.T. Gorakhpur or as prescribed from time to time.**
  - (d) The Local Chapters should normally hold activities pertaining to their jurisdiction only. The jurisdiction of Local Chapters will be defined by the parent body from time to time.
  - (e) Local Chapters will take prior approval of the parent body before organizing events of regional/national/global nature involving members beyond their jurisdiction.
  - (f) In case annual revenue of a chapter exceeds one lakh, the accounts must be audited and certified copies of the balance sheet and audit report submitted to the parent body (M.A.A.) at Gorakhpur.

## **(8) Responsibilities and duties of the office bearers**

### **8.1 President**

The President shall preside over Executive Committee and General Body meetings. He/She shall have all the powers for the management and promotion of the objectives of the association.

In case of tie between members present in a meeting of General body and Executed committee on any agenda issue, the President or in his absence Vice President or any other person, who is presiding the meeting in his place, shall have the casting vote. Subject to any subsisting interpretation given by the Executive, the President or in his absence Vice President or any other person, who is presiding the meeting of General body or Executive, shall have authority to interpret the Constitution and the Bye-Laws of the Association for the purpose of conducting the meeting and deciding the question arising at such meeting.

### **8.2 Vice President**

The President may assign any responsibility to Vice Presidents. In the absence of President, one of the Vice Presidents shall preside over meetings of the Executive Committee / General body. He/She shall render advice to the Executive Committee with regard to promotion of the objectives of the Association.

### **8.3 Secretary**

- (a) Any two from amongst the President, Secretary and Treasurer shall operate the funds of the Association subject to general approval of the Executive Committee.
- (b) The Secretary shall be responsible for the maintenance of the records of the Association.
- (c) The Secretary shall attend to all the activities as approved by the Executive Committee.
- (d) The Secretary shall be responsible for carrying out all correspondence and preparation and distribution of all publications and souvenirs of the Association.
- (e) After holding Annual General Body Meeting, the Secretary shall file the following information with the Registrar of societies:
  - i) List of names addresses and occupation of the members of the Executive Committee
  - ii) An annual report of the previous year.
  - iii) Certified copies of the balance sheet and the auditor's report.

**8.4 Treasurer:** The Treasurer shall advise the Executive committee on financial matters, supervise all financial transactions and cause to maintain and supervise account records of the Association. In particular, he shall deal with or take action on the following:



- All financial transaction,
- Receipts and Expenditure of the Association,
- Sign all cheques with Secretary or with President.
- Collection of grants and donations received by the Association,
- Compilation of Statements of Accounts,
- Audit of accounts and making all records available for the scrutiny, to the auditor,
- Presenting Annual Accounts and Audit Report before the Executive Committee and in the Annual General Body (AGBM),
- Ensure that all accounts books are maintained properly and are up to date,
- Make investment by way fixed deposits and security in banks in consultation with Secretary,
- Filing in consultation with Secretary, returns under the Income Tax Act, Foreign Exchange regulation Act and any other prevailing law,
- Ensure that all the due payments are made to the Association and issue all necessary receipts, and
- Keep the Executive Committee informed of the financial condition of the Association.

Treasurer shall keep the books of accounts of the Association. He will collect all dues and claims on behalf of the Association and assist the President and Secretary in ensuring budgetary grants are correctly utilized. In addition, he will liaise with the bankers and the Auditors of the Association.

### **8.5 Joint Secretary**

- (a) The Joint Secretaries shall assist the Secretary in the management of the activities of the Association
- (b) The Joint Secretary Alumni shall act as the Secretary, in the absence of the Secretary

### **8.6 Role of the Dean Alumni Affairs or any other Dean designated by Vice Chancellor to look after alumni affairs of the University (Ex Officio) in the Executive Committee :**

The Dean Alumni Affairs or any other Dean designated by Vice Chancellor to look after alumni affairs of the University in the Executive Committee shall be responsible for ensuring that the activities of the Alumni Association are in accordance with the prescribed vision / mission / objectives of the University . He/She shall have the Special Power of veto any resolution being passed by the Executive Committee and the decision taken by the Vice Chancellor shall be final and binding on the Alumni Association.

### **(9) Amendments**

Any provision of this constitution can be amended by a two- thirds majority of those alumni members present and voting in General Body Meeting. The quorum for such a Meeting will be **75** members. The proposal to amend the Constitution shall be at the instance of the signed requisition by at least 75 alumni.

Notice of the proposed amendments shall be furnished to the Secretary at least 45 days

before the date at which it is proposed to consider the amendments. Such a notice will contain details of the Rule (s) desired to be amended, the proposed text of the changed rule and the reason for seeking the amendment. The latter is meant as a guide for any deliberation at the General Body Meeting. Upon the receipt of a requisition for amendment the Secretary shall issue notice to every member for the meeting, at least 21 days before the scheduled date. Mandate for amendments can be sought by circulation or e-mode also in the eventuality of non availability of sufficient members in GBM.

Bye laws will be framed by the Executive Committee and can be amended by the General body. All amendments need to be got approved by the Board of Management of the University, however in the event of emergent situation and delay in holding of Board of Management these may be implemented with the approval of the Vice Chancellor and ratified by Board of Management subsequently.

## **(10) Finances and Accounts**

- 10.1 The Association shall raise funds for pursuing the objectives of the Association through:
  - (a) Subscriptions from the members - The rate of subscription shall be governed by the Bye-Laws of the Association. The membership fee from the passing out students will be collected by the University.
  - (b) Money donated by the members.
  - (c) Any other source approved by the Executive Committee
- 10.2 The accounts of the Association shall be maintained in any scheduled Bank at Gorakhpur into which all subscriptions, donations and other income shall be credited
- 10.3 Financial year of the Association shall be from April 1<sup>st</sup> to March 31<sup>st</sup> of the following year.
- 10.4 The funds of the Association may be invested in Reputed Mutual Funds and other financial instruments currently in vogue, Government Securities, Bonds and Debentures of reputed public companies, Schemes of Unit Trust of India and Banks.
- 10.5 The services of a reputed investment advisor may be engaged for this purpose on suitable terms.
- 10.6 Withdrawals from the invested funds shall be made only with the approval of the Executive Committee to be ratified by the General Body later on.
- 10.7 All investments of the funds of the Association, including receipts of deposit and all deeds and documents relating to any of the properties of the Association, shall be kept for safe custody with the Secretary or with a bank as approved by the Executive committee.
- 10.8 Subject to the conditions, if any, the Secretary and Treasurer shall deal with and dispose of all properties, whether movable or immovable, and the income thereof in accordance with the direction of the Executive Committee evidenced by a resolution

and not otherwise.

- 10.9 Subject to the approval of the Executive committee evidenced by a resolution thereof, all documents whether relating to any immovable or movable property, whether made over to the Association or belonging to the Association including Agreements, Conveyances, Mortgages, Deeds of gifts or leases shall be in the name of the Association and executed by the Secretary or any other Office Bearer authorized by the Executive committee.
- 10.10 The Office Bearers shall be respectively chargeable only for such properties, money, funds, securities, or any other property as they shall respectively receive notwithstanding their signing any receipt for the sake of conformity and shall be answerable and accountable only for their own acts and defaults and not for those of any other members or any other banker, broker, auctioneer, agent or person with whom or into whose hands the money or securities of the Association may be deposited, for the insufficiency or deficiency or any funds or securities and for any other loss under the same, except when it happens through their own dishonesty or willful default respectively.
- 10.11 None of Office Bearers and Members of the Executive committee shall be entitled to stipend, salary and pay from the Association. However, they shall be entitled to reimburse themselves or pay and discharge out of the Funds of the Association expenses incurred and payment made by them in or about execution of the objectives of the Association or in relation thereto with the approval of the President.

**(11) Audit of Accounts**

The accounts of the Association shall be audited once a year by a Chartered Accountant to be appointed by the General Body.

**(12) Suit and proceedings by and against the Association.**

The Association may sue or be sued in the name of Secretary.

- 12.1 No suits or Proceedings shall fail by reason of any vacancy or change in the holder of office of the Secretary.
- 12.2 Every decree or order against the Association in any suit or proceeding shall be executable against the property of the Association and not against the persons or the property of the President, Working President, Secretary or any office bearer.
- 12.3 Nothing herein shall exempt the President, Working President, Secretary or other office bearers of the Association from any criminal liability under the act or entitle him/her to claim any contribution from the property of the Association in respect of any claim paid by him on conviction by the criminal court.
- 12.4 No member of the Association may be sued or prosecuted by the Association except for any injury or loss damage, detention or destruction of any property of the

Association.

**(13) Records of the Association**

13.1 The following records shall be maintained in the office of the Association:

- (a) Roll of Membership.
- (b) Minutes of the Executive Committee Meetings.
- (c) Minutes of the General Body Meetings.
- (d) Stock Register of non-consumable and consumable items.
- (e) Cash Book and Ledger.
- (f) Receipts and vouchers.
- (g) All publications, reports and souvenirs of the Association.
- (h) All documents as required by law under Societies Regulation Act 1860
- (i) Any other relevant record.

13.2 These records shall include details of all sums of money received and the sources thereof, and all the sums of money spent and the purpose.

13.3 Every member of the General Body shall have the right of inspection of records of the Association during the office hours.

13.4 The weeding out of the archival records will be done in accordance of the rules of the University.

**(14) Winding up of Association**

The winding up of the Association shall be carried out as per section 13 & 14 of the societies Regulation Act 21 of 1860. In view of the incorporation of the M.A.A. being approved by the University, the assets and funds available with M.A.A. shall automatically be assets and funds of the University, in the event of winding up of M.A.A..

**1. Election of Office Bearers and Elected Members of The Executive Committee**

- (a) The terms of office bearer will be shall be for TWO years.
- (b) Terms of Executive committee (ExCOM) shall begin in July/August. Outgoing officers shall continue until their successors are duly elected/nominated/co-opted and take office. However, no officer may serve in the same position for more than two consecutive terms.

(c) A Nominating Committee consisting of three members, not intending to stand as candidates for office bearers, shall be appointed by the Chief Patron. If available to do so, the Past President will serve as Chair of the Nominating Committee. Other members will be from existing ExCom members. Nomination Committee shall provide the slate for.

- President
- Vice Presidents
- Joint Secretaries
- Secretary
- Treasurer

Consent of the slate members must be obtained.

(d) The nominations of the Nominating Committee shall be announced to the members through web-portal and, following this, a minimum of 28 days allowed for additional nominations by petition. To be valid, the petition must be signed by **500** or more voting members.

(e) If only one nomination is made for each office, the election shall be declared by acclamation at a meeting of the AGM/GBM, or the Executive Committee. If additional nominations are made, election shall be made by ballot, mailed or made available on the Internet to the membership with the vote counted.

(f) Rules and procedure of election, if any, will be announced by the nominating committee.

(g) The timetable for this procedure is as follows:

Appointment of Nominating Committee: no later than 1 May  
Announcement of Nominations/Call : no later than 15 May for petition candidates  
Close nominations by petition: no later than 15 June

If required, an election shall be completed by July 1

(h) A plurality of the votes cast shall be necessary for election.

(i) Any members who are desirous of standing for the election as a member to the Officers shall be member of the Association for at least **24** months prior to the date of nomination.

(j) Any vacancy that may arise in the Executive Committee may be filled in by the remaining committee members.

(k) Any member of the Executive Committee being absent for two successive meetings without proper cause shall ceased to be a member of the Executive Committee.

(l) The Executive Committee in its meeting shall consider the entire question effecting business that may be of interest to the members of the Association and they shall inform and circulate any information, which may be of use to the members.

### **Resignation by Members of Executive Committee :**

A member of the Executive Committee may tender resignation to the President or Secretary which shall be placed before the Executive Committee in its meeting, who shall be competent to take decision in the matter. As soon resignation is accepted, the concerned member shall cease to hold office.

### **Executive Committee Member Position Falling Vacant:**

1. If office of any Officer Bearers other than that of President and elected Member of the Executive Committee falls vacant after it has been filled, the Executive Committee shall be competent to make appointment against the vacancy subject to the conditions specified in Clause 8 of the Constitution of the Association.
2. However, in case of office of President falling vacant due to any reason and the tenure left is more than a year; it shall be filled by way of an election in accordance with the procedure given in the By-Law 11. In other circumstance, the Vice President, who has got the higher votes in the election, shall be appointed as President for the remainder of the term. The office of the Vice- President so falling vacant shall be filled up out of the elected members of the Executive Committee. The resultant office of Member that has fallen vacant shall be filled by the Executive Committee.

### **Amendment in Constitution and By-Laws of Association:**

1. Any amendment in Constitution and/or By-Laws of the Association shall be made by General Body in its Extraordinary General Body Meeting (EGBM) or in its Annual General Body Meeting (AGBM), convened in accordance with By-Law 4, if Executive Committee proposes such amendment. Notwithstanding provision of any By-Law, amendment to Constitution and/or By-Laws shall require voting by minimum of one hundred alumni and the motion shall deem to be passed if supported by a simple majority. In addition to voting by members present in the Extraordinary General Body Meeting (EGBM) or the Annual General Body Meeting (AGBM), a voting by the General Body of alumni shall be done through web portal with appropriate security measures.
2. Notwithstanding the provisions of above By-Law (i), the Executive Committee may provisionally amend any of the By-Laws, effective immediately upon approval by at least two-third of the votes cast by the members in its meeting in which quorum shall be nine members. However, the provisional amendment should be brought to the General Body in accordance with the By-Law (i) above for approval or ratification by General Body within six months and before the end of the term of the Executive Committee. All provisional amendments of By-Laws shall be notified to members of the general body immediately upon the decision of the Board of Management.

3. In view of M.A.A. being approved by the University, it shall be binding to get all amendments approved by the Board of Management of the University, however in the event of emergent situation and delay in holding of Board of Management these may be implemented with the approval of the Vice Chancellor and ratified by Board of Management subsequently.

### **Dissolution:**

1. Not less than two-third of the members of General Body in Extraordinary General Body Meeting (EGBM) shall determine whether the Association be dissolved, forthwith or at any further time agreed upon.
2. If on the dissolution of the Association, there remains after the satisfaction of its debts and liabilities, any property or funds, whatsoever, the same shall not be paid or distributed among the members of the Association or any of them but shall be given to a similar Association of the alumni of the University or the University, if there is no Association in existence.
3. Board of Management of the University reserves the right to de-recognize the M.A.A. in case it finds that the activities of the Alumni Association are not in coherence with the objectives of the University and are found to be detrimental for the University.

### **Indemnity:**

Every member of the Executive Committee shall be indemnified out of funds of the Association against all losses and expenses incurred in the bonafide discharge of his/her duties, except when it happens through his/her own willful neglect or dishonesty or malafide intention while discharging his/her duties or action resulting from willful disobedience of the law, bad faith or gross negligence.

No member shall have more than one vote at any of the meetings of the Association or its committee or sub-committee. However, in the meeting of the General Body, Executive Committee or any committee or sub-committee, the President or Chairman shall have a casting vote.

An Office Bearer, Elected Member, Nominated Member and Ex-officio Member of the Executive Committee shall be deemed to have vacated office if he/she is adjudicated or adjudged insolvent or is convicted by a court of law in any country for any offence involving moral turpitude or becomes of unsound mind or physically unfit or unable to act as such. The office so fallen vacant shall be filled up in accordance with By-Law14.

In case of any dispute arising between the Association and the other party, the provisions of Arbitration Act shall apply.

### **Application of Act –**

The provisions of the Societies Registration Act, 1860 and rules made there under, as amended

from time to time, shall apply to this Association after its registration under the said Societies Act.

These By-Laws shall come in effect after it is approved by the University and the General Body and notified by the Secretary. However, the existing Executive Committee shall continue to function till its term is over or the new Executive Committee takes over.

Certificate -

Certified that this is the correct copy of the By-Laws of the Society.



**M.M.M.U.T ALUMNI ASSOCIATION  
GORAKHPUR**

**Bye-Laws**

**(1) Name of the Society**

The name of the Society shall be 'M.M.M.U.T. Gorakhpur Alumni Association' and shall be referred to as 'Association' subsequently on these articles.

**(2) Bye-Laws**

These Bye-Laws shall be read along with the Memorandum and Regulations of the Association.

**(3) Procedure of Election**

3.1 President, Vice President, Secretary, Joint Secretary, Treasurer and members of the Executive Committee shall be elected in the Annual General Body Meeting through simple majority of votes.

3.2 A notice of the General Body Meeting may be served on any member either personally or by sending it through ordinary post, or through newspaper advertisement or through e-mode.

3.3 It shall be the duty of a member to keep the Association informed about his/her current address so that proceedings of the Association activities and meeting notice could be sent to him/her.

**(4) Financial powers of the Secretary**

Any two of the President, Secretary and Treasurer will sign all cheques up to Rs. 50000.00 and those above Rs. 50000.00 shall require the approval of Patron.

**(5) Subscription**

The rates of subscription for life membership at the time of application shall be as follows, which may change with the approval of the University:

(i) Rs. 5000.00 for Alumni living in India and teachers.

(ii) US \$ 200.00 for overseas Alumni.

(iii) Rs. 1000.00 for passing out students.

**(6) Local Chapters**

6.1 The Local Chapters may elect President and Secretary to manage the affairs of the Chapter. A meeting of all members of the chapter must

be convened at least once a year.

- 6.2 The Secretary should furnish the names and addresses of the office bearers and a list of members of the Local chapter to the Honorary Secretary , M.A.A. once in a year.
- 6.3 The Local Chapters may raise funds through suitable rate of subscription from the members as approved by the Executive Committee , M.A.A..

The Local Chapters will receive a copy of the Annual General Body Meeting report and other publications of the Association.

- 6.4 In case of extraordinary situation the Dean Alumni Affairs or any other Dean designated by Vice Chancellor to look after alumni affairs of the University has right to interfere in the functioning of the Alumni Association with the prior approval of Vice Chancellor (Patron). The extraordinary situation may be such that the differences in between the office bearers of the Executive Committee or the situation that may cause the disruption in academic activity and other incidences to which MMMUT administration finds adverse to the interest of the University.

The decision of Vice Chancellor shall be final and binding.

Sl. No.	Date	Name	Signatur
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